

# Mohamad Mahfooj Alam Sabri

E-mail: [mahfoojalam.sabri@gmail.com](mailto:mahfoojalam.sabri@gmail.com)

Contact no: +91 70339 60811

📍 Kurla West, Mumba, India



**POST:** Transport Supervisor/Coordinator

## HIGHLIGHT:

Experienced Transport Supervisor with over ten years of proven success in managing transportation operations, optimizing logistics, and ensuring safety and compliance. Skilled in enhancing efficiency and reducing costs. Seeking opportunities to contribute my expertise to a forward-thinking organization.

## GULF EXPERIENCE (10 YEAR 9 MONTH):

### Company – Nesma & Partners, Saudi Arabia

Joined – February 2012 to October 2022 (10-year 9 month)

Post – Transport Supervisor

### Responsibilities

- Coordinating with other departments within an organization to ensure that policies are followed.
- Review and arrange all transportation paperwork inclusive of driver logs, trip reports, mileage & fuel consumption.
- Monitor vehicle maintenance and repair needs, ensuring that all vehicles are safe and roadworthy.
- Prepare reports on transportation activity, costs, performance, and compliance with regulations.
- Train new employees in company policies and procedures.
- Scheduling drivers' work hours and routes to ensure they comply with projects requirements.
- Review invoices and claims for accuracy and submit for payment in a timely manner.
- Investigate accidents and incidents, determine root cause, and develop corrective action plans.
- Develop and implement strategies to improve efficiency and effectiveness of operations.

## Projects Accomplished

- ✓ Jabal Umar Development Project in Meccca Mukarramah (Project Code-322062)
- ✓ SANG Project in Jeddah (Project Code-323032)
- ✓ SANG Project in Riyadh (Project Code-323022)
- ✓ SANG Project in Quasim (Project Code-323062)
- ✓ KAAR Project Meccca Mukarramah (Project Code-322501)
- ✓ King Faisal Air Academy Project (KFAA) in Riyadh (Project Code-322702)

## EDUCATION:

### Diploma in Mechanical

National Council Training Vocational trade, Dhanbad, IND

From Aug 2005 to Jul 2007

### Higher Secondary (S.S.C)

Jharkhand Academic Council, Ranchi, IND

Completed – July 2004

### Diploma in Computer Application

Unique Computer Classes, Bokaro, IND

Completed – 2007

## SOFT SKILLS AND ENDORSEMENTS:

- Communication
- Problem-Solving
- Leadership
- Organization
- Adaptability
- Time Management
- Teamwork
- Attention to Detail
- Analytical Skills
- Customer Service

## LANGUAGE KNOWN:

- English Professional working level
- Arabic Professional working level
- Urdu Medium level
- Hindi Native

## PASSPORT DETAILS:

- Passport No : R 8238161
- Date of Issue : 18/08/2017
- Date of Expire : 15/08/2027
- Place of Issue : Ranchi

## PERSONAL DETAILS:

- Father Name Abdul Quddus
- Nationality Indian
- DOB April 21, 1988
- Religion Muslim
- Marital status Single
- Vaccination 1st, 2nd, 3rd along with Booster dose
- Permanent Add Bokaro Jharkhand, India

PERSONAL: I am a motivated, dependable individual who enjoys challenges. I continually set goals for Myself and strive to achieve them. I sincerely hope that I will get a chance to prove myself

DATE:

PLACE:

MOHAMAD MAHFOOJ ALAM



شركة نسما و شركاهم للمقاولات المحدودة  
**nesma & partners contracting co.,ltd.**



Emp. #35808

2<sup>nd</sup> October, 2022

**CERTIFICATION**  
**TO WHOM IT MAY CONCERN**

This is to certify that **Mr. Mahfooj Alam**, Indian national holding a passport no. **R8238161** has worked with the company from 29.02.2012 to 01.10.2022 as a **Transport supervisor**

He was drawing a salary of SR 3,800 (Saudi Riyal Three Thousand Eight Hundred Only) per month. In addition, he was provided free food, accommodation and transportation facilities.

This certificate is issued on employee's request for a better career prospect. To the best of our knowledge and record he bears a good moral character and we have found him honest, sincere and hard working.

We wish him all success in future life.

Signed on behalf of  
Nesma & Partners Cont. Co. Ltd.

**Hatem Hamdan Abdullah**  
*Head of Administrative Affairs of Western Region*





# Certificate of Appreciation

This Certificate of Appreciation is Awarded on this Day October 30<sup>th</sup>, 2016 to

**MOHD MAHFOOJ ALAM SABRI**

**NESSMA & PARTNERS CONTRACTING CO. LTD**

*Jabal Omar Development Company wish to express their sincere appreciation and gratitude for your dedicated support and effort while working in*

*Jabal Omar Development Project Makkah – Saudi Arabia*



Khalid Alghamdi  
Jabal Omar Development Co.  
Director of Security



Khaled Manna  
Jabal Omar Development Co.  
Logistics Manager



**Shapoorji Pallonji & Co. Ltd**

SPCL/XX-118/08

10.04.2008

**To Whom It May Concern**

This is to certify that **Mr. Mahfuj S/o Abdul Quddus Kurpania**  
P.O Sunday Bazar, Dist - Bokaro , Jharkhand has been working with  
us as a **Fix Tower Crane Mechanic** .

With effect from **23<sup>rd</sup> June 2004 to 10<sup>th</sup> April 2008.**

During the tenure he was found to be honest, sincere Punctual and hand  
Working man. He was a capable man & worker in this progressive age.  
To the best of our Knowledge and belief he bears a good moral character

We wish him all the success in his future life

**Mechanic Incharge**

Shapoorji **Mr. Verma** & Co. Ltd  
SP Centre, 41/44 Minoo Desai Marg  
Colaba Mumbai 400005

Reply To,  
Corporate Human Resource Dept  
Gresham Assurance House,  
4th Floor, Sir P.M. Road,  
Fort, Mumbai 400 001  
Tel +91-22-67490000  
Telefax +91-22-22662997

Corporate Office  
SP Centre,  
41/44 Minoo Desai Marg,  
Colaba, Mumbai 400 005  
Tel +91-22-67490000  
Fax +91-22-66338176  
Website [www.shapoorji.in](http://www.shapoorji.in)

Regd. Office  
70 Nagindas Master Road,  
Fort, Mumbai 400 023





फार्म संख्या 076823  
SERIAL NO. NCT (C-II)

भारत सरकार  
GOVERNMENT OF INDIA  
श्रम मंत्रालय  
MINISTRY OF LABOUR  
राष्ट्रीय वृत्तिय व्यवसाय प्रशिक्षण परिषद्  
NATIONAL COUNCIL TRAINING VOCATIONAL TRADES  
राष्ट्रीय व्यवसायिक प्रमाण पत्र  
NATIONAL TRADE CERTIFICATE

श्री / श्रीमती / कुमारी .....  
सुपुत्र / पत्नी / सुपुत्री / श्री .....  
को .....  
में प्रशिक्षण पुरा करने और .....  
आयोजित .....  
की व्यवसायिक परीक्षा में उत्तीर्ण होने का प्रमाण-पत्र दिया जाता है।

Shri / Shri/mati / Kumari .....  
Son / Wife / Daughter / of Shri .....  
Having completed the course of Training at .....  
and Passed the Prescribed trade test in the trade of .....  
held in ..... Two Thousand  
in awarded this Trade Certificate.

Secretary  
National Council for Training  
Vocational Trades  
Dhanbad



Secretary  
State Council for Training  
Vocational Trades

प्रशिक्षण अवधि दो वर्ष

अगस्त 2005 से जुलाई 2007 तक

PERIOD OF TRAINING \_\_\_\_\_

FROM Aug 2005 TO July 2007

चरित्र उत्तम

CHARACTER Good



स्कूल प्रमाण-पत्र में जन्म तिथि 21 अप्रैल 1988

DATE OF THE BIRTH AS RECORDED IN CERTIFICATE 21 April 1988

प्रमाण-पत्र पानेवाले का हस्ताक्षर Mahfuz Alam Sabri

SIGNATURE OF CERTIFICATE HOLDER :- Mahfuz Alam Sabri

पता :- कुरपनिया पानी टंकी करिया, सूर्य बाजार लोको

ADDRESS Kurpania Pani Tanki Area, Sunday Bazar  
(Bokaro)

प्रधानाचार्य :-

PRINCIPLE \_\_\_\_\_

तारीख :- 24/7/2007

DATE 24/7/2007

*Principal*  
Industrial Training Institute  
Dhanbad



भारखण्ड सरकार, शिक्षा विभाग

राजकीयकृत राम बिलास 10+2 (इन्टरमीडिएट)

रोजगारोन्मुखी विद्यालय

बेरमो, बोकारो (भारखण्ड)

विद्यालय परित्याग पत्र

1192

संख्या

तिथि 04.12.2014

- छात्र का नाम श्री. महेश कुमार आलम जाबरी
- पिता का नाम श्री. अहमद अहमद
- जन्म स्थान मुसलम जन्म तिथि 21.04.88
- धर्म मुसलम राष्ट्रीयता भारतीय
- पिता का नाम और पूरा पता श्री. अहमद अहमद  
ग्राम / महल्ला बुरपनीचा  
पत्तालय बुरपनीचा जिला बोकारो
- छात्र का पहचान चिन्ह :- बोकारो
- छात्र के अध्ययन का इतिहास :- बोकारो

विद्यालय का नाम जहाँ छात्र पढ़ा हो	पढ़ने का समय - से - तक	वर्ग	श्रेणी तथा प्राप्तांक का प्रतिकूल
राजकीयकृत राम बिलास 10+2 रोजगारोन्मुखी विद्यालय, बेरमो	2001 से 2003 तक	एम	51.4

न. भारतखण्ड विद्यालय परीक्षा समिति तथा इन्टरमीडिएट शिक्षा परषद के उत्तीर्ण होने अथवा अनुत्तीर्ण होने की स्थिति में पंजीयन संख्या, क्रमांक और रोल कोड का विवरण :-

परीक्षा विवरण	वर्ष	पंजीयन संख्या	रोल कोड	रोल नम्बर
माध्यमिक परीक्षा (S)	2004	0152/014/01283	2501	383
इन्टरमीडिएट शिक्षा परषद				

द. चरित्र श्री. महेश 10. श्रेणी एम

प्रमाणित करता हूँ कि श्री श्री. महेश कुमार आलम जाबरी  
आत्मज श्री श्री. अहमद अहमद के विद्यालय परित्याग प्रमाण पत्र में अंकित जन्म तिथि सहित सभी  
प्रविष्टियों को विद्यालय से सम्बन्धित अभिलेखों से जांच कर लिया है तथा इसे सही पाया है।

छात्र का हस्ताक्षर

हस्ताक्षर लिपिक  
अहमद  
4.12.2014

राजकीयकृत राम बिलास  
भारखण्ड रोजगारोन्मुखी  
राजकीयकृत राम बिलास 10+2 (इन्टरमीडिएट) रोजगारोन्मुखी  
विद्यालय, बेरमो (बोकारो)  
भारखण्ड

# Vaccination Certificate.



توكلنا  
Tawakkalna



المملكة العربية السعودية  
Kingdom of Saudi Arabia



الإسم محمد محفوظ عالم صبري

MOHAMAD MAHFOOJ ALAM SABRI Name

ID No.	2319435554	رقم الإقلمة
Passport No.	R8238161	رقم جواز السفر
Date of Birth	1988-04-21	تاريخ الميلاد
Nationality	الهند India	الجنسية
Blood Type	-	فصيلة الدم

## COVID-19's Vaccination Details

## تفاصيل لقاح كورونا

First Dose	2021-04-04 Batch Number - رقم اللقحة: 41202019	استرازينكا AstraZeneca (VAXZEVRIA®), COVISHIELD™	الجرعة الأولى
Second Dose	2021-07-17 Batch Number - رقم اللقحة: NJ0133	استرازينكا AstraZeneca (VAXZEVRIA®), COVISHIELD™	الجرعة الثانية
First Booster dose	2021-12-22 Batch Number - رقم اللقحة: FJ1966	فايزر بيونتك Pfizer-BionTech (COMIRNATY®)	الجرعة التنشيطية الأولى
Second Booster dose	2022-06-08 Batch Number - رقم اللقحة: FP7070	فايزر بيونتك Pfizer-BionTech (COMIRNATY®)	الجرعة التنشيطية الثانية

## PCR

## فحص كورونا

Latest PCR Result	-	نتيجة لآخر فحص كورونا
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## Medical Insurance

## التأمين الطبي

Insurance Status	-	حالة التأمين
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9:47 AM  
Wednesday, October 5, 2022

صفحة 1 -



للتحقق من صحة التقرير إلكترونياً ، قم بفتح الباركود  
Scan the QR code for electronic validation



**Final exit visa has been issued successfully**

Dear customer, issued visa might take time to be shown in muqem profile page

Operation Number



**GJs1YCicO7TwRMG**

You can use this number as a reference when you communicate with Eto team

Based on Jawazat requirements no need to print the Final Exit Visa

Resident Name	MOHAMAD MAHFOOJ ALAM SABRI	Iqama Number	2319435554
Visa Number	174857797	Visa Type	Final Exit
Expiry Date (Hijry)	1444-05-09	Expiry Date (Gregorian)	2022-12-03
Issuance Date (Hijry)	1444-03-08	Issuance Date (Gregorian)	2022-10-04

[Thank you for your time and consideration and I look forward to hearing from you soon.](#)