

GEMAICA B. BATURINO

Al Wahda st. Sharjah UAE

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Gemaicabaturino14@gmail.com



OBJECTIVE

To obtain a position where I can maximize my organizational and interpersonal skills and knowledge which will contribute my years of experience that will allow me to grow personally and professionally.

SKILLS

- Possess effective communication skills
- Skilled in Microsoft Word, Excel, and PowerPoint

PERSONAL DATA

BIRTH~DATE	:	February 14, 1997
CIVIL STATUS	:	Single
GENDER	:	Female
AGE	:	28
HEIGHT	:	5'1
WEIGHT	:	50 kg.
CITIZENSHIP	:	Filipino
RELIGION	:	Roman Catholic

WORK EXPERIENCE

HR STAFF
MUNICIPAL OF ATIMONAN (HR OFFICE)
Philippines
Year 2022

SALESLADY/CASHIER
NOVO DEPARTMENT STORE
Philippines
Year 2016~2019

STAFF CREW
JANKEN FOOD CORP.
Philippines
Year 2015

○ PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

Name: Graciano Baturino Jr.
Address: Brgy. Malusak, Atimonan, Quezon
Relationship: Father
Contact No.: 09102257768

I certify that the statements made in this application form are true and correct. I also understand that any misinterpretation will be considered sufficient reason for withdrawal of an offer or subsequent dismissal if employed.

GEMAICA B. BATURINO

Applicant

EDUCATIONAL BACKGROUND

TERTIARY:

Bachelor of Elementary
Education
(General Education)

Leon Guinto Memorial
College Inc.

Atimonan, Quezon

SECONDARY:

Atimonan National
Comprehensive High
School

Atimonan, Quezon

Year Graduated 2014

ELEMENTARY:

Atimonan Central School

Atimonan, Quezon

Year Graduated 2006